



RCSCC COURAGEOUS (37 Sea) Monthly Routine Orders



Date: 3-Oct-17

RO No. Oct-17

Part I – Administration

1. Duty Personnel: (Tuesdays and Sundays)

- a. Tuesday the OOD shall arrive NLT 1800 hrs to open the building and complete rounds.
- b. Tuesday the OOD shall also complete night rounds and secure the building at 2145 hrs.
- c. Sunday the OOD shall open the building by 1145 hrs and secure the building at 1730 hrs.

Event/Item	Timing	Responsibilities
OOD Arrives, POOD Arrives	1800 hrs	Rounds completed, Office, Log, Lights
All Remaining Cadets Arrive	1800 - 1810 hrs	Time for huddles/meetings/briefings
Duty Party Muster, halyards	1810 – 1815 hrs	OOD, POOD, QM
O Group – Officers, Cls, CVs	1815 hrs – 1830 hrs	All Staff and CPOs
Attendance	1820 hrs	DPOs
Divisional Inspection	1825 hrs	OOD, , Coxswain, POOD, Duty Bugler
Duty Party to Halyards and QM	1835 hrs	QM, Yeoman, National, Ensign
5 Mins to Colours, Officers' Call	1840 hrs	Prep, OOD, Duty Bugler
Colours	1845 hrs	OOD, Coxswain
All Hands to Classes	1855 hrs	OOD, POOD
Period 1	1900 – 1930 hrs	OOD, POOD and Duty Bugler

Date	OOD	POOD	Quartermaster	Duty Division	OOD Sunday	Dress CAF	Dress Cadets
3-Oct-17	NCdt Beaton	PO2 Fay A	MS Robinson	Kingston	NCdt Beaton	1A	C1
10-Oct-17	NCdt Dallas	PO2 Ahmed	MS Snyders	Victoria	NCdt Dallas	5B	C4
17-Oct-17	SLt King	PO2 Fay L	MS Williams	Protecteur	SLt King	Corps T-Shirt	Corps T-Shirt
24-Oct-17	A/SLt Torrefranca	PO2 Fay K	MS Moore	Kingston	A/SLt Torrefranca	3B	C4
31-Oct-17	NCdt Beaton	PO2 Riley	MS Bruce	Victoria	NCdt Beaton	Corps T-Shirt	Corps T-Shirt

Prep, Ensign and National Flag positions will be junior cadets on a rotational basis each week, selected from the Duty Division by the Petty Officer of the Day.

Date	Day	Start	Finish	Activity	Location	Dress	OPI
28-Oct-17	Sun	11:00	12:00	Admin & Trg Prep - Staff/Sr Cdts	HMCS PREVOST	Corps T-Shirt	OOD
28-Oct-17	Sun	12:00	13:30	Range - Open to all cadets	HMCS PREVOST	Corps T-Shirt	SLt King
28-Oct-17	Sun	13:30	14:30	Band - Open to all cadets	HMCS PREVOST	Corps T-Shirt	Lt (N) Lavigne
28-Oct-17	Sun	14:30	14:00	Seamanship - Open to all cadets	HMCS PREVOST	Corps T-Shirt	NCdt Beaton
28-Oct-17	Sun	14:00	15:00	Sports			

Upcoming Activities

Activity Start	Activity End	Activity	Location	Dress	OPI		
8-Oct-17		Stand Down for Thanksgiving Weekend					
17:00	13-Oct-17	18:00	15-Oct-17	Mandatory Training Nautical Weekend	Lambton Centre	C5	NCdt Beaton
17:00	20-Oct-17	20:00	22-Oct-17	Tag Weekend - Fall	HMCS PREVOST	C1	SLt King
10:00	28-Oct-17	12:30		Remembrance Day - Manor & Highland Park	Church of the Epiphony	C1	TBD
12:30	4-Nov-17	15:00		Remembrance Day - Byron Springbank Legion	Byron Legion	C1	TBD
10:00	11-Nov-17	13:00		Remembrance Day - London	Dundas & Wellington	C1	TBD
12:30	11-Nov-17	15:00		Remembrance Day - Parkwood	Parkwood Hospital	C1	TBD

Divisional Staff	
Victoria Divisional Officers (Div O)	A/SLt Torrefranca
Victoria Divisional Officers (2 IC Div O)	Cl Hope
Victoria Divisional Petty Officer	PO2 Fay A
Victoria Divisional 2IC	TBD
Kingston Divisional Officers (Div O)	NCdt Dallas
Kingston Divisional Officers (2 IC Div O)	CV Mahuakul
Kingston Divisional Petty Officer	PO2 Fay K
Kingston Divisional 2IC	TBD
Protecteur Divisional Officers (Div O)	Lt(N) Lavigne
Protecteur Divisional Officers (Div O)	Cl Campbell
Protecteur Divisional Petty Officers	PO2 Hockley
Protecteur Divisional 2IC	PO2 Millistver

Officers and Instructors	
Commanding Officer (CO)	Lt (N) Vos
Executive Officer (XO)	Lt(N) Lavigne
Training Officer (Trg O)	SLt King
Assistant Training Officer (A Trg O)	NCdt Beaton
Supply Officer (Sup O)	NCdt Dallas
Administration Officer (Adm O)	CV Lindup
Range Safety Officer (RSO)	SLt King
Range Safety Officer (RSO)	Lt(N) Vos
Range Safety Officer (RSO)	Lt(N) Lavigne

Chief Petty Officers and Petty Officers	
Coxswain (Cox'n)	CPO1 King
Regulating Petty Officer (RPO)	CPO2 O'Keefe
Training Chief Petty Officer (Trg CPO)	CPO2 Ruiz
Chief Boatswain (Bos'n)	TBD
Supply Petty Officers (Supp POs)	TBD
Corps' Gunnery (Drill) Petty Officer	TBD
Administration Petty Officers (Adm POs)	TBD

Notes

1. Attendance Reminder - Cadets need to attend most Tuesdays and Training Days to complete the training requirements for rank promotions.
Cadets who are 'Absent' without notice for more than 3 weeks may be removed from the Corps.
If an event or illness prevents cadets from attending a training night or activity:
 - a) Call the office 519 433-2933 to let us know or
 - b) Submit a Request Form (paper or online website submission) ahead of time
- 2.. New cadets will be scheduled for uniform fitting and issue appointments over the next 2-3 weeks. Ask your Divisional Officer for details.
3. Cadets who have not yet been issued a uniform can wear civilian clothing appropriate for training or the activity.

Karl Vos
Lieutenant (N)
Commanding Officer